

## 4.4.2--Maintenance of Campus Infrastructure-2018-19

The Science Departments have their own Laboratories and they are maintained properly by the staffs of the respective departments. The necessary articles of the laboratories are procured regularly as per the requirements of varies departments. The office takes prompt action in parching those equipments by following up all the protocols and bidding processes as per Odisha General Finance Rules in accordance with the instructions of Higher Education. Every Department maintains a stock register that keeps records of procurement and utilization of the equipments, chemicals, solvents, and other articles.

The college Library operates through out the day. One Assistant Librarian and ones support staff run the library. There is a committee comprising three teachers that supervises the overall functioning of the library. The committee prepares a list of books after due consultation with teachers of all the departments before proceeding to purchase them. The Principal sees to it that books are made available for the students well in advance. The staff of the library take care of the stock entries of the list of the books and then there issued to students and faculty members for there reference.

The college has its own play ground. A groups of teachers is entrusted with the responsibility of addressing sports related matters. The college spends a good amount of money for the up gradation of the playground before organizing the Annual Athletic Meet. The teachers In-charge have discussions with the students to address their needs and grievances. The College meets all the expenses to encourage students for maximum participation.

The college has adequate number of classrooms to accommodate the students. All the teaching and learning materials are purchased before the academic session commences. We give utmost priority to the maintenance of the classrooms. We ensure cleanliness and sanitation in the classrooms for a delightful classroom experience of the students.

vilamani Mahavidyalaya Rupsa, Balasore